

BRYANSTON PARALLEL MEDIUM SCHOOL - Learner Information Form

BRYANSTON PARALLEL MEDIUM SKOOL - Leerderinformasievorm

For official use only:

Waiting list:	A	B
Date received:	Received by:	

The following supporting documents need to be attached to this form. /Die volgende ondersteunende dokumente moet aangeheg word aan hierdie vorm:

NOTE/LET OP: This document will NOT be processed if any supporting documents are missing/Hierdie dokument sal NIE geprosesseer word, indien enige ondersteunende dokumente uitstaande is.

List of CERTIFIED documents/Lys van GESERTIFISEERDE dokumente

Received/Ontvang

1. Learner's birth certificate/Leerder se volledige geboortesertifikaat OR/OF Study Visa/Refugee Status/Passport (applicable to non RSA residents)	<input type="checkbox"/>
2. ID documents of both parents/Beide ouers se ID dokumente	<input type="checkbox"/>
3. Deceased parent(s) - Death certificate/Waar ouer(s) afgesterf - Doodsertifikaat	<input type="checkbox"/>
4. Legal Guardianship/Adoption - copies of legal documents from Court/Voog of aanneming - afskrifte van regsdokumente van die Hof	<input type="checkbox"/>
5. Immunization certificate/Immuniseringskaart	<input type="checkbox"/>
6. Proof of residence - Utility bill/Lease agreement ONLY Bewys van adres - SLEGS Nutsrekening of Verhuringskontrak *Lease agreement MUST be accompanied by utility bill of owner/Verhuringskontrak moet nutsrekening van eienaar insluit	<input type="checkbox"/>
7. Proof of work address /Bewys van werksadres	<input type="checkbox"/>
8. Most recent report card (Only Gr.2-7 applications)/Mees onlangse rapport (Slegs Gr.2-7 aansoeke)	<input type="checkbox"/>
9. Terms and conditions/Terme en Voorwaardes	<input type="checkbox"/>
10. Annexure A Checklist Form/Bylae A kontrolelyst	<input type="checkbox"/>
11. Signed school fee policy & commitment form/Skoolfonds beleid & ooreenkoms	<input type="checkbox"/>
12. Learner information form/Leerder inligtingsvorm	<input type="checkbox"/>

ONLY the following documents will be accepted / Let op dat SLEGS die volgende dokumente aanvaar sal word:

For proof of residence/Vir bewys van huisadres:

Lease agreement with utility bill of owner or Utility bill / Verhuringskontrak met nutsrekening van eienaar of Nutsrekening

For proof of work address/Vir bewys van werksadres:

Letterhead of company stating name, surname, ID number and address / Briefhoof van Maatskappy wat die adres, sowel as naam, van en ID nommer van werknemer aandui.

PLEASE NOTE/NEEM KENNIS:

- 1. WE ARE A FEE PAYING PUBLIC SCHOOL/ONS IS 'N PUBLIEKE SKOOL WAT SKOOLFOOIE HEF**
- 2. WAITING LISTS DO NOT CARRY OVER YEARLY / WAGLYSTE DRA NIE JAARLIKS OOR NIE**

Comments: (Office use only)

1. Learner details/Leerder besonderhede

Surname/Van				Gender	
First names/ Volle name					
Preferred name/Noemnaam					
Grade applied for/Graad vir toelating					
Language applied for/Taal van onderrig					
Date of Birth/Geboortedatum					
ID number/ID nommer					
Learner's current residential address/ Leerder se huidige huisadres					
Sibling(s) in the school/ Broer(s) of suster(s) in skool	Surname/Van	Name/Naam	Grade/Graad		
Highest grade passed/Hoogste graad geslaag			Year passed/Jaar geslaag		
Dexterity of Learner/Dominansie van leerder	Right/Regs		Left/Links		Ambidextrous/ Dubbelhandig
For Gr.1 only - Indicate Pre-Primary education/ Slegs vir Gr.1 - Dui Pre-Primêre onderrig aan	None/Geen		Informal/ Nie Formeel		Formal/ Formeel
Does the learner receive a social grant/ die leerder 'n sosiale toelaag?	Yes/Ja		Nee/No		

With whom does the learner reside?/By wie is die leerder woonagtig?

Mother/Moeder		Both parents/Beide ouers			
Father/Vader					
Guardian/Voog					
Grandparent/Ouma of Oupa					
Sponsor					
Other/Ander		Specify/Spesifiseer			
Any Deseased Parent/Enige Afgestorwe Ouer	Yes/Ja		No/Nee		
Who/Wie?	Mom/Moeder		Dad/Vader		Both/Beide

Language preferences of learner/ Taalvoorkeur van Leerder

Home Language/Huistaal	
Language of Instruction/Onderrigtaal	
Other Languages/Ander tale	

Current school being attended/Huidige skool bygewoon

Name of School/ Skoolnaam	
Province/Provinsie	
Tel no/Tel nr.	
E-mail address/E-posadres	

Citizenship/Burgerskap

Citizenship/Burgerskap	If NOT South African, provide info below:			
Permanent residence permit no./ Permanente verblyf permit No.				
Temporary Residence Permit No./ Tydelike verblyf permit No.				
Study Permit/Studie permit	Yes/Ja		No/Nee	
Expiry date /Verval datum				

Learner transport/ Vervoer van leerder

Mode of transport/ Wyse van vervoer	Own/Eie		Public/Publieke	
Transport company information (only if making use of one)/ Informasie van vervoer maatskappy (slegs indien een gebruik word)	Name/Naam			
	Reg. nr./Reg.nr.			
	Type of car/Tipe kar			
	Tel nr./Kontak nr			

** It is the Parent's responsibility to notify the school should transport details change/ Dit is die Ouers se verantwoordelikheid om die skool in kennis te stel indien vervoerbesonderhede verander.*

2. Biological/Adoptive parents' details/Biologies/Aanneem ouers se besonderhede (Both parents details are to be provided in full/Voltooi beide ouers se besonderhede volledig)

	Parent 1/Ouer 1	Parent 2/Ouer 2
Surname/Van		
First name(s)/Voorname		
Cell no/Selfoon nr.		
ID no/ID nr.		
E-mail address/E-posadres		
Marital status/Huwelikstatus		
Home address/Huisadres		
Home tel no/Huis tel nr.		
Occupation/Beroep		
Employer/Werkgewer		
Workaddress/Werksadres		
Work tel no/Werk tel nr.		
PO Box/ Posbus adres		
Citizenship/Burgerskap		If NOT SA resident, provide info below:
Permanent Residence Permit No./ Permanente verblyf permit No.		
Temporary Residence Permit No./ Tydelike verblyf permit No.		
Expiry date /Verval datum		

3. Guardian or step parents' details/Voogde of stiefouers se besonderhede

(If you have re-married, kindly complete this section/Vul asb in indien u weer getroud is)

	Stepparent 1/Stiefouer 1	Stepparent 2/Stiefouer 2
Relationship (Circle the correct option)/ Verhouding (Omkring die regte opsie)	Stepparent/Guardian/Sponsor Stiefouer/Voog/Borg	Stepparent/Guardian/Sponsor Stiefouer/Voog/Borg
Surname/Van		
First name(s)/Name		
Cell no/Selfoon nr.		
ID no/ID nr.		
E-mail address/E-posadres		
Home address/Huisadres		
Occupation/Beroep		
Employer/Werkgewer		
Work adres/Werksadres		
Work contact no. / Werk kontaknommer		

4. Next of Kin/Naasbestaande

Surname/Van	
First name(s)/Name	
Cell no/Selfoon nr.	
Relationship / Verwantskap	

5. Medical details of learner/Mediese besonderhede van leerder

Family doctor/Familiedokter	
Telephone no/Kontaknommer	
Medical Aid/Mediese fonds	
Membership no/Lidmaatskap	
Specific Plan/Spesifieke plan	

Medical history of learner/Medies geskiedenis van leerder

Allergies/Allergieë	
Routine medication/Medikasie	
Recent injuries/Onlangse beserings	
Previous operations/Operasies	
Existing medical problems/Huidige mediese kondisies	
<i>Please provide the appropriate information below/Voltooi asseblief korrekte inligting</i>	
Learning disabilities/Leerbehoefte	
Social disabilities/Sosiale behoeftes	
Physical disabilities/Fisiese behoeftes	

I hereby give consent for school event photos of my child to be posted on social media platforms of the school.

YES
NO

I hereby declare the above information to be true and correct /
Ek verklaar hiermee dat die bogenoemde inligting waar en korrek is:

Parent 1/Ouer 1
Guardian/Voog

Parent 2/ Ouer 2
Guardian/Voog

BRYANSTON PARALLEL MEDIUM



Name of learner/s: _____

Terms and Conditions for Enrolment

Statutory Obligation to pay school fees

1. I/We hereby apply to have the learner whose name appears on this form as a pupil at Bryanston Parallel Medium School and confirm that he/she conforms to the basic criteria for a pupil to be enrolled in a particular school or grade.
2. I/We hereby certify that I/We are the biological/adoptive parents and that I/We have legal custody and/or legal guardianship in respect of the above named learner.
3. I/We undertake to adhere to the terms and conditions stipulated herein.
4. I/We understand and confirm that the Principal or any person duly authorised will act in *loco parentis* in any matter and at any time during which I/We have entrusted our child/ren to the care of the school during formal school hours and / or formal school activities.
5. I/We take note and understand the following:
 - a. Compulsory annual school fees will be approved by most parents at a general meeting held every year.
 - b. School fees are due and payable annually, in advance and are due on the first day of school.
 - c. To reduce the financial burden on parents, ELEVEN EQUAL instalments commencing January and ending November of each academic year will be acceptable.
 - d. Terms of payments are as follows:

	TICK
Fees to be paid in full before 31 January	
Fees to be paid off in 11 monthly equal instalments (01 Jan – 01 Nov)	

- e. If school fees are paid in full on or before 31 January, then a discount will be deducted from your annual school fees. The percentage discount will be revised annually at the AGM.
 - f. In the event that parents are in arrears with one instalment, then the full amount becomes due and payable immediately.
 - g. A non-refundable development fee for **new learners** is payable on acceptance.
 - h. Biological/adoptive parents are jointly and severally liable for the payment of the school fees irrespective of their marital status.
 - i. In the event of non-payment of school fees, the school will institute legal action against both parents irrespective of maintenance and court orders which may exist between the parties.
 - j. In terms of Section 39 of the South African Schools Act, parents are liable to pay compulsory school fees. As this amount is statutory, it does not fall within any debt counselling agreement.
 - k. In terms of Sections 40 and 41 of the South African Schools Act, the school may enforce payment of these compulsory fees.
 - l. The parties to this application undertake to pay all legal costs including attorney / client fees and collection costs incurred by the school in the event of the school having to take legal action for the recovery of fees.
 - m. I/We have been informed that if we are unable to pay school fees, we may apply for exemption of these fees. Exemption application forms must be collected from the finance office. Foreign Nationals will not be able to apply for exemption.
 - n. If Parent/s fail to meet their school fee obligations, the school may record the parent/s non-performance with a bureau.
6. I/We undertake to give 30-day notice in writing of any intention to remove my/our child/ren from the school and furthermore to return any books and/or equipment belonging to the school which my/our child/ren might have.
 7. I/We, herewith give the school consent to:
 - a. collect, store and process information about you and any Third Party or divorced or separated parent responsible for payment of any or all amounts owing in school fees;
 - b. collect, store and process names, contact details (phone numbers and email addresses) and information relating to yourself and your child/ren, and to such information being made available to other parents/guardians, staff or responsible persons engaged or authorised by the school for school-related purposes to the extent required for the purpose of managing relationships between the school, parents/guardians, and current learners by means of WhatsApp groups as well as providing references and communicating with the body of former learners;
 - c. include photographs, with or without name, of your child/ren in school publications, or in press releases to celebrate the school's or your child's activities, achievements or successes;
 - d. supply information and a reference in respect of your child/ren to any educational institution which you propose your child/ren may attend. We will take care to ensure that all information that is supplied relating to your child/ren is accurate and any opinion given on his/her ability, aptitude and character is fair. However, the school cannot be liable for any loss you or your child/ren is alleged to have suffered

INITIAL: _____

resulting from opinions reasonably given, or correct statements of fact contained, in any reference or report given by us;

8. I/we, being the parent/s or legal guardian/s of the learner, consent to:
 - a. my/our personal information being collected, processed and stored by the school in terms of the relevant provisions of the Protection of Personal Information Act 4 of 2013 (POPI) for purposes of the proper functioning, management and governance of the school, as prescribed in the South African Schools Act, 84 of 1996 and other relevant national and provincial educational legislation and policies; and
 - b. the learner's personal information (including academic, attendance, behavioural and other school-related records) being collected, processed, shared and stored by the school in terms of the relevant provisions of the Protection of Personal Information Act 4 of 2013 (POPI) for purposes of enrolment of the learner in the school, the proper functioning, management and governance of the school, as prescribed in the South African Schools Act, 84 of 1996 and other relevant national and provincial educational legislation and policies.
9. I/We confirm that I/we have been informed that the abovementioned personal information will be dealt with in line with the school's POPI policy, which is available on the school's website, alternatively upon request to the school. I also confirm that I am aware that my/our rights with regards to the protection of my personal information is also detailed in this policy.
10. I/We confirm that I/we understand that it is my/our responsibility to inform the School as soon as any of the personal information I have provided herein changes and undertake to furnish the School with such amended information as soon as possible.
11. I/We understand that the school reserves the right to verify all information supplied to them via this application. In the event of fraudulent documents/information submitted, the school reserves the right to lay a criminal charge of fraud against any of the parties to this application.
12. I/We hereby give permission for my son / daughter to participate in the normal sporting and cultural activities of the school. I / we hereby acknowledge that no claim may be made against the school for any injuries sustained by my son / daughter, nor for the loss of nor damage to any articles of clothing or equipment of whatsoever nature, whilst participating in any school activities
13. This commitment in its entirety will be valid from the day on which it is signed to the day on which the learner/s officially leaves the school. I / We understand that we remain liable for any outstanding school fees despite the fact that our child/ren is no longer a learner at the school.
14. The signatories hereto hereby choose *domicillium citandi et executandi* as indicated below. In the event of a change of address, the onus is on the signatories to notify the school in writing.

I, _____ and _____ hereby declare that the information which I / we have recorded in this application is true and correct and by my / our signature below, I / we give the Chairman of the School Governing Body or his designate, permission to check and confirm any of the details listed by me / us. I / we understand that if any of the information supplied by me / us is found to be false; action may be taken against me / us.

For the purposes of all legal processes in this matter, I / we elect my / our physical address as stated below as my / our *DOMICILIUM CITANDI ET EXECUTANDI* (official address):

Physical Address:

Signatures: _____
Mother / Legal Guardian A *Father / Legal Guardian B*

I.D. Number: _____ **I.D. Number:** _____

Contact no: _____ **Contact no:** _____

Email: _____ **Email:** _____

Date: _____ **Date:** _____

INITIAL: _____



BRYANSTON PARALLEL MEDIUM

Learner name:

Acc. No.:

ANNEXURE A FORM 2024
SOUTH AFRICAN SCHOOLS ACT, (ACT 84 OF 1996)
Regulations for the Exemption of Parents from Payment of School Fees

Name of School: Bryanston Parallel Medium EMIS Number: 700150805

District: Johannesburg East (D9)

Mark with a cross (X) in the applicable box under YES or NO.

		YES	NO
1.	Have you read the attached letter from the Principal informing you of the annual school fees?		
2.	Have you read the attached letter from the Principal informing you that you are liable for the payment of school fees unless you are totally exempted from paying school fees?		
3.	Have you read the attached letter from the Principal informing you about your right to apply for exemption from paying school fees?		
4.	Do you wish to apply for such exemption?		
5.	Do you wish to be assisted in making such application?		
6.	If you answered YES to question 4 & 5, have you collected the form for application for exemption? NB: EXEMPTION APPLICATION FORMS FOR THE 2023 SCHOOL YEAR MUST BE COLLECTED BY YOU FROM THE FINANCE OFFICE BEFORE 31 JANUARY 2024		

Mr. R.J.A. Kachelhoffer (Principal)

(Name of Parent)

(Signature of Parent)

(Date)

SCHOOL FEES 2024 SKOOLGELDE
(PLEASE NOTE THAT THESE FEES WERE FOR THE 2023
SCHOOL YEAR - EXPECT A 6-8% INCREASE FOR 2024)

GRADE 1 & GRADE 2 / GRAAD 1 & GRAAD 2

Annual School Fees per learner Payable in 11 equal monthly installments (01 Jan – 01 Nov)	R42 680.00 R3880.00	Jaarlikse Skoolgelde per leerder Betaalbaar in 11 gelyke maandelikse betalings (01 Jan – 01 Nov)
Once off payment on or before 31 January 2024 6% Discount	R40 120.00 R2 560.00	Enmalig vooruit betaal voor 31 Januarie 2024 6% Afslag

GRADE 3 / GRAAD 3

Annual School Fees per learner Payable in 11 equal monthly installments (01 Jan – 01 Nov)	R38 445.00 R3 495.00	Jaarlikse Skoolgelde per leerder Betaalbaar in 11 gelyke maandelikse betalings (01 Jan – 01 Nov)
Once off payment on or before 31 January 2024 6% Discount	R36 140.00 R2 305.00	Enmalig vooruit betaal voor 31 Januarie 2024 6% Afslag

GRADE 4 – 7 / GRAAD 4 - 7

Annual School Fees per learner Payable in 11 equal monthly installments (01 Jan – 01 Nov)	R33 825.00 R3 075.00	Jaarlikse Skoolgelde per leerder Betaalbaar in 11 gelyke maandelikse betalings (01 Jan – 01 Nov)
Once off payment on or before 31 January 2024 6% Discount	R31 795.00 R2 030.00	Enmalig vooruit betaal voor 31 Januarie 2024 6% Afslag

MONTHLY AFTERCARE / MAANDELIKSE NASORG

FULL DAY – 17:30 Payable over 11 equal monthly payments (01 January – 01 November)	R1 325.00	VOLDAG – 17:30 Betaalbaar oor 11 gelyke maandelikse betalings (01 January – 01 November)
HALF DAY – 15:00 Payable over 11 equal monthly payments (01 January – 01 November)	R850.00	HALFDAG – 15:00 Betaalbaar oor 11 gelyke maandelikse betalings (01 January – 01 November)

DAILY AFTERCARE / DAAGLIKSE NASORG

Till 15:00 Till 17:30	R80 R120	Tot 15:00 Tot 17:30
A PENALTY FEE OF R100 WILL BE CHARGED FOR EVERY HALF AN HOUR LATE COLLECTION 'N BOETE VAN R100 SAL GEVRA WORD VIR ELKE HALF UUR WAT U KIND LAAT AFGEHAAL WORD		
SCHOOL AND AFTERCARE FEES ARE PAYABLE IN ADVANCE BEFORE THE 7 TH OF EACH MONTH SKOOL EN NASORGGELDE IS VOORUITBETAALBAAR VOOR DIE 7DE VAN ELKE MAAND		
HOLIDAY CARE IS ARRANGED DIRECTLY WITH AFTERCARE (aftercare@bpms.co.za) VAKANSIE SORG WORD DIREK MET NASORG GEREEL (aftercare@bpms.co.za)		