



## **PROMOTION REQUIREMENTS**

### **ASSESSMENT & PROMOTION GUIDELINES GRADE 1 – 7**

Assessment is a process of collecting, analysing and interpreting information to assist teachers, parents and other stakeholders in making decisions about the progress of learners. Classroom assessment provides an indication of learner achievement in the most effective and efficient manner by ensuring that adequate evidence of achievement is collected using various forms of assessment.

### **TYPES OF ASSESSMENT**

Classroom assessment is both formal and informal. It is important that the learners know what knowledge and skills are being assessed and feedback is provided to the learners after assessment to improve the learning process. Various forms of assessment are used in school-based assessment.

In the Foundation Phase, informal assessment is done daily and could be oral, practical or written. Informal assessment involves the daily monitoring of learner progress and is done through teacher observation and teacher-learner interaction.

Formal assessment in the Foundation Phase is done in the form of tests, projects and speeches.

### **FORMAL ASSESSMENT IN THE INTERSEN PHASES:**

- Projects
- Oral Presentations
- Demonstrations
- Performances
- Tests – Class Tests and Cycle Tests
- Examinations
- Practical Demonstrations

### **INFORMAL ASSESSMENT IN THE INTERSEN PHASES:**

- Includes daily monitoring of the learners' progress
- Done through teacher observation and teacher-learner interaction
- Forms an integral component of assessment

## SCALE OF ACHIEVEMENT FOR THE NATIONAL CURRICULUM STATEMENT

ACHIEVEMENT LEVEL	ACHIEVEMENT DESCRIPTION	MARKS%
7	Outstanding Achievement	80-100
6	Meritorious Achievement	70-79
5	Substantial Achievement	60-69
4	Adequate Achievement	50-59
3	Moderate Achievement	40-49
2	Elementary Achievement	30-39
1	Not Achieved	<u>20-29</u>

### GRADES 1-7

#### PROMOTION REQUIREMENTS FOR GRADES 1-3

- Level 4 in Home Language (English or Afrikaans), Level 4 In FAL (English or Afrikaans) OR
- Level 3 in Mathematics

#### PROMOTION REQUIREMENTS FOR GRADES 4 – 6

- Level 4 in English HL or Afrikaans HL
- Level 3 in Afrikaans FAL or English (FAL) AND Maths
- Level 3 in any two of the remaining subjects.
- These are the minimum requirements needed for a learner to progress to the next Grade.
- School-Based assessment is a compulsory component of the promotion marks. This component constitutes 80% of the year mark and the November Examinations count 20% towards the final promotion mark.

### OTHER RELEVANT INFORMATION PERTAINING TO THE REPORT

Please note that on the Grade 4-6 report, in accordance with CAPS, Science and Technology form one subject and are assessed and reflected as one mark together. Life skills comprises, Visual Art, Music, Dance, Drama, Physical Education and Personal and Social Wellbeing. These subjects are also combined into one mark.

## **PROMOTION REQUIREMENTS FOR GRADE 7**

- Level 4 in English HL or Afrikaans HL
- Level 3 in Afrikaans FAL or English FAL AND Maths
- Level 3 in any three of the remaining subjects.
- Level 2 in any two of the remaining subjects
- This component constitutes 80% of the year mark and the November Examinations count 20% towards the final promotion mark.

## **OTHER RELEVANT INFORMATION PERTAINING TO THE REPORT**

Please note that on the Grade 7 report, in accordance with CAPS, Science and Technology are two separate subjects and Economic Management Science and Life Orientation are Grade 7 subjects. Physical Education is assessed as part of Life Orientation. Arts and Culture comprises, Art, Dance, Drama and Music and these subjects are combined into one mark.

## **Assessment Weighting for Grade 4 – 7**

Every subject is sub-divided into divisions for example in Languages:

- Listening and Speaking
- Reading and Viewing
- Writing and Presenting
- Language Structure and Conventions
- Tests (Class and Cycle)

Examination (Term 2 and 4) Each sub-division is weighted and does not have the same percentage e.g. Reading and Phonics is calculated as a much higher weighting than Language Structure and Conventions. This applies to all subjects. Please do not add all the marks together and try and calculate a Term Percentage. Your calculation will not be the same as the report. All weightings have been programmed into our Report Programme and the calculations are done automatically. The Physical Education assessment is sub-divided falls into two broad categories:

- Participation: exposes learners to an understanding of the value of regular participation in physical activity. Participation should encourage further development, enjoyment and the building of confidence.
- Movement performance: each learner will be assessed at the level at which they can perform. Movement performance must not encourage a sense of competition.

## **Absenteeism during Assessments**

- If a learner is absent due to illness with presenting a doctor's note, the learner will have one week on his/her return to school to catch up all missed work. This work will be assessed by the teacher. If the learner does not hand in the completed work, the learner will receive zero for the activity.

- If a learner is absent due to illness during a formal assessment, he/she must submit a doctor's note for missing the formal assessment, and needs to complete the assessment as soon as the child returns to school.
- Government Gazette Vol. 539 No. 33150 4 May 2010 states: '*A parent is expected to see that a learner is not taken out of school without a valid reason (family holidays are not a valid reason)*'.
- Learners who are absent during assessments due to family holidays will receive zero for all assessments.
- Permission must be requested from the Principal in writing for any absenteeism other than sickness via e-mail at [principal@bpms.co.za](mailto:principal@bpms.co.za).
- No permission will be granted for vacation leave as it is not permitted.



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